

Photo Submission Requirements

High quality professional photos look best!

Photographs must be in vertical format with the torso showing to at least the elbow and adequate space above the head. We require high resolution images at least 1mb in size at 300dpi.

NOTE: Due to COVID-19, we are currently accepting cell phone pictures. See tips on next page.

Leave Space

Don't crop too tight. We will adjust cropping, so make sure there is adequate space around the person.

Lighting

Light properly to avoid harsh shadows on the background or faces of your subjects.

Include Torso

Include the full torso to the elbow. Our team will crop for a uniform look.



Neutral Background

Choose a matching gray or neutral background for a cohesive look.

Portrait Orientation

Vertical photos work best in our layouts. Avoid landscape or horizontal orientation.



Head size too big
Out of focus

Tip: Pay attention to exposure. Use auto-focus.



Horizontal layout
Harsh shadow

Tip: Adjust lighting to avoid shadows on backdrop and face.



Chair showing
Horizontal layout

Tip: Use a stool or have subject stand. Adjust orientation.



Lighting
Background contrast

Tip: Lighter backdrops may help subject stand out.

Cell Phone Photo Tips

Follow these guidelines for the best cell phone pics.

Photographs must be in vertical format with the torso showing to at least the elbow and adequate space above the head. Follow these helpful tips to ensure your photo looks the best it can on the composite.

✓ Natural Lighting

We can't emphasize enough how important lighting is. Low light will create a grainy photo.

- Find natural light!
- Position yourself so the light is shining on your face.
- Avoid shadows from uneven light.

✓ Neutral Background

Choose a gray or neutral background for a cohesive look.

- Do your best to find a wall without anything on it.
- Neutral gray, tan or white backgrounds will work best.

✓ Format & Cropping

We found that using a tripod and remote or having a friend take the photo created the best end result.

- Selfies crop the photo too tight.
- The camera on the back of most phones produces better quality photos.
- Recommend using 2x zoom from approximately 3 ft. away.
- Only vertical photos will be accepted.
- Include the torso from waist up.

✓ Other Tips

We did a lot of tests and here is what we found worked best.

- Take a lot of pictures until you find what works.
- Make sure the camera is slightly higher your head for the most flattering angle.
- Seated worked best for us, but try both sitting and standing.
- Don't forget to check what attire is required by your group/school!

Before



This photo was taken with an iPhone XS using a tripod and remote. Subject was seated about 3 feet from the window. Photo was taken mid day.

After



We will add a background to match the composite and make minor color adjustments. We will also crop the picture so it looks best!